



Martlesham Parish Council

Parish Room
Felixstowe Road
Martlesham
Woodbridge
Suffolk IP12 4PB

Clerk: Lisa Burgess
Telephone: 01473 612632
Email: clerk@martleshamcouncil.org.uk
Website: <https://www.martleshamparishcouncil.org.uk/>

5 February 2026

Dear Committee Members,

You are hereby summoned to a meeting of the **Development, Environment and Transport Committee (DETC)**.

Date: Wednesday, 11 February 2026

Time: 7:30pm

Location: Parish Room, Felixstowe Road, Martlesham IP12 4PB

Agenda

Please see page 2.

Public Attendance

The meeting is open to the public and press to attend.

Please inform the Council Officer if you require the Hearing Loop System.

LS Burgess

Lisa Burgess

Clerk of Martlesham Parish Council

AGENDA

CP is committee paper; **CR** is Clerk's report

19:30

1. Apologies

To receive and approve apologies.

2. Declarations of Interests

To receive any disclosable pecuniary or local non-pecuniary interests

3. Actions from last meeting

To review progress on agreed actions. (CP)

19:35

4. Public forum

4.1 Members of the public may address the Committee on items on this agenda.

4.2 To note any issues raised and consider referral to a future agenda if required.

19:45

5. Transport

5.1 Updates on local transport matters, including bus routes and timetables, traffic, and road safety issues.

- Transport update (Verbal update – Councillor Daws)
- Community Speed Watch (CP)
- Felixstowe Road Traffic Survey (CP)
- Active travel (Verbal update Sara Townsend-Cartwright)

5.2 Any new transport consultations, works notices or public-sector updates.

- New 20mph speed limit policy for communities (CR)

19:55

6. Planning

6.1 To consider current pending planning applications:

- [**SCC/0170/25SC**](#) A12 between Junctions 58 (Seven Hills) and Woods Lane Roundabout, Woodbridge (CP)
- [**DC/25/4781/FUL**](#) Change of Use of Land for the Siting of 25 Static Holiday Units, 12 Touring Caravan Pitches and ancillary facilities
- [**DC/25/4922/ARM**](#) Approval of Reserved Matters for Parcel W4a; compliance with conditions. Conditions 8,10,24,30a,67 and partial discharge of conditions 13,14,16,25,26,27,28,32,42,49,50 of DC/24/2810/VOC (as varied from DC/23/3984/VOC as varied from DC/20/1234/VOC) (original planning permission DC/17/1435/OUT -

Outline planning permission for up to 2000 dwellings, an employment area of 0.6ha (use class B1) primary local centre comprising use class A1, A2, A3, A4, A5, B1, C3, 02) secondary centre (comprising possible use class A1, A3 and A4), a school, green infrastructure (including Suitable Accessible Natural Green space (SANGs) outdoor play areas, sports ground and allotments/community orchards), public footpaths and cycleways, vehicle accesses and associated infrastructure)

- [**DC/25/4990/FUL**](#) Raise ridge height up of the roof, adding Velux windows on the front elevation and dormers to the rear
- [**DC/26/0042/FUL**](#) Single storey rear extension
- [**DC/25/4960/ADI**](#) Illuminated Advertisement Consent - Installation of 2 x internally illuminated fascia signs to front elevation, internally illuminated fascia sign to rear elevation, 2 x non-illuminated totem signs, and 6 x graphic signs to trolley bays
- [**DC/25/4948/FUL**](#) Removal of existing plant and replacement with new plant equipment and associated works
- [**DC/26/0257/TPO**](#) 1no. London plane (43 on plan) - Reduce easterly extent of crown by up to 3 metres 1no. False acacia (45 on plan) - Reduce easterly extent of crown by up to 3 metres 1no. London plan (46 on plan) - Reduce easterly extent of crown by up to 3 metres (CP)
- [**DC/26/0028/FUL**](#) External alterations including: Refurbishment of existing store exit; Canopy extension; Dock leveller relocation; Café curtain wall amendment; and Infilling of redundant service penetrations; and associated works.

6.2 To note the Combined Planning Report: applications responded to under Delegated Authority (CP).

6.3 Updates on local planning and development matters:

- Neighbourhood Plan Review (verbal update Sara Townsend-Cartwright)
- NSIPs (verbal update Cllr Whitby / CP)
- Brightwell Lakes – note minutes and nominate a representative (CP)

20:45

7. Environment

7.1 Updates on local built environment matters, including public spaces, projects, and community facilities.

- QR bin project (Verbal update)

7.2 Any new environmental consultations, planning policy updates, or public-sector initiatives relevant to the parish.

- Government consultation on the draft NPPF (CR)
- East Suffolk Council's Statement of Community Involvement consultation. (CR)
- East Suffolk Council's Neighbourhood Planning Guidance for Infrastructure and Community Infrastructure Levy (CP)

21:15

8. Communications

8.1 Items for inclusion in social media, newsletter or website updates. (CP)
(Clerk to draft based on Committee direction.)

21:25

9. Items for Next Agenda

To note any items to be referred to the next DETC meeting.

21:30

10. Date of Next DETC Meeting

To confirm the next scheduled meeting date.